

Academic Review Committee Minutes
6/21/07
4:00 – 5:15 PM
SSB 315

**Present: Lynn Dale, Nancy Garmroth, Celia Bauss, Gerry Brantley, Barbara Wilson,
Rita Melton, Kem Mahaffey, Mark Roseveare, Joe Sidlowski**

**Guest Presenters: Judy Sieg, Pam Hagan, Chipley Bennett, Donna Buchanan, Emily
Rogers, Debra Bradley**

**Clarification of Architectural Computer Aided Drafting Certificate –
Dr. Joe Sidlowski**

- As a carryover from the previous meeting, Joe Sidlowski clarified the ARCH CAD Certificate. The certificate had been changed from 40 credits to 24 credits. The new display showed the additions and the deletions. This certificate was **re-approved**.

Certificate in Spanish – Judy Sieg

- At the last ARC meeting, Certificate revisions were recommended. Judy Sieg returned to the ARC to present those recommended changes. Two more courses were added to the Spanish Certificate to increase the credit hours and allow K-12 teachers the opportunity to take this certificate and become certified in Spanish. Judy Sieg presented HSS 111 Myth and Folklore of Hispanic/Latino Cultures (3 credits). It was **approved** by the committee.
- Pam Hagan presented the second course: HIS 109 Introduction to Latin America Civilization (3 credits). This course is already in the CAC. The committee **approved** this second course that was added to the Spanish Certificate.

New Biology Course – Dr. Chipley Bennett

- Dr. Chipley Bennett presented a new course, BIO 295 General Histology (4 credits). The committee **approved** this new biology course.

**Weighted Admissions for Surgical Technology and Medical Assisting –
Dr. Melton, Donna Buchanan, Emily Rogers, and Debra Bradley**

- Dr. Melton and three of her faculty (Buchanan, Rogers, and Bradley) presented Weighted Admissions for two Health Science Programs – Surgical Technology and Medical Assisting. After some discussion, the committee **approved** Weighted Admissions for both Surgical Technology and Medical Assisting.

****NOTE: Beginning with the Academic Year 2008-2009, acceptance into Surgical Technology and
Medical Assisting will be based on weighted criteria.**

Certificate in Accelerated Pharmacy Technician – Dr. Rita Melton

- Dr. Melton also presented the Accelerated Pharmacy Technician Certificate Program. This is a one semester program designed for technicians already working in the retail pharmacy setting seeking state certification and have met the requirements of obtaining national certification and worked at least 3000 hours as a Registered Pharmacy Technician. This Certificate Program: Accelerated Pharmacy Technician was **approved** by the committee.

*Minutes Respectfully Submitted,
Joe Sidlowski*