

## LEADERS' MEETING

### MINUTES

DATE: June 20, 2007 TIME: 2:15 p.m.

LOCATION: Room 121, Ledbetter Building

PRESENT: Ron Jackson, Celia Bauss, Gerry Brantley, Melba Bishop, Nancy Garmroth, Erin Watkins, Reggie Wilburn, Kathy McKinzie

ABSENT: Leila McKinney

RECORDER: Debbie Henderson

#### ***Ron Jackson***

- Leaders' Retreat will be held Wednesday, June 27<sup>th</sup>, 8:00 a.m. – 4:00 p.m. at the Cleveland Park Event Center. Dr. Terhune will address the group at the retreat.
- President's Council Meeting – June 18, 2007
  - Officially Dual Enrollment name has changed to *Best Start Program (BSP)*. BSP is a dual credit program.
  - President's Council and the Commission have approved a new tuition payment plan that provides more opportunities for students to pay their tuition for a longer length of time.
  - In an effort to increase the success of our deaf/hard-of-hearing students in ENG 031/032, the Transitional Studies Department will offer a section of Developmental English in the fall that will focus on the unique needs of our hearing-impaired students.
  - Red, White and Boom will be held on June 29<sup>th</sup> at Barnet Park.
  - The President's Council was presented with a demonstration of the new SCC website. The website is user friendly and easy to navigate. The rollout of the new website will be July 16<sup>th</sup>.
  - The following policies/procedures were approved by the President's Council:
    - PRO VI – 140.1 Holidays
    - PRO VI – 170.1 Compensation Plan for Unclassified Faculty Personnel
    - PRO VI – 280.2 Faculty Performance Management System (FPMS)
    - PRO VI – 290.1 Overtime Compensation
    - PRO IV – 10.1 Classroom Management
    - PRO IV – 10.5 Personal Protective Equipment and Safety
    - PRO IV – 10.9 Awarding "I" Incomplete Grades
    - POL IV – 20 Experiential Learning Credit

**Melba Bishop**

- Ms. Bishop attended her final meeting with Vocational Rehabilitation. Bob Day also attended the meeting. Dr. Day will be attending future Vocational Rehabilitation meetings.

**Erin Watkins**

- Success Network students will visit Furman University on Friday, June 22 for a campus tour.
- Success Network students will have the opportunity to view a Chinese film on the cultural revolution. This film will be shown on Tuesday, June 26<sup>th</sup>.

**Kathy McKinzie**

- Career Planning and Placement Office has been very busy assisting students/graduates with preparing resumes.
- Ms. McKinzie reported that she is updating and close to finishing up the policy and procedure manual for Career Planning and Placement.
- Ms. McKinzie distributed the 2005-06 Graduate Placement Report.

**Nancy Garmroth**

- Two new ID systems are being purchased.
- “Accepted Did Not Register” postcards for Summer and the “Applied Not Accepted” postcards for Fall will be mailed next week.
- Keyona Kennedy is attending New Aid Officers Training at Furman University.
- Anyone needing a work study between July 5 – August 15, requests must be made to Kathy Payne as soon as possible.
- Associate of Arts with Business Elective and also the Associate of Arts with Early Education, Middle School Education or Elementary Education will be available for Fall Semester.
- Scholarship deadline is July 2<sup>nd</sup>.
- All funds for the South Carolina Need-Based Grant have been dispersed for Fall Semester. More funds may be available after the final allocation is received.
- New Federal Work Study rates – effective July 24, 2007, the minimum federal rate will be \$5.85, effective July 24, 2008, the minimum federal rate will be \$6.55.

**Celia Bauss**

- Records Office has 214 graduation applications to send to faculty.
- Priority Registration postcards will be mailed to returning students (Spring and Summer) the first of next week.

### ***Gerry Brantley***

- Mr. Jackson, Ricky Fields, and Keshia Jackson attended a counselor's meeting at Cherokee County.
- Ms. Brantley completed Communication Management training.
- Ms. Rogers completed SEVIS training.

### ***Reggie Wilburn***

- Mr. Wilburn will be attending an Access and Equity Conference in Charleston on June 21<sup>st</sup> – 22<sup>nd</sup>.
- Stefanie Harrison's last day will be June 22<sup>nd</sup>. Mr. Wilburn will be the contact person for Student Activities.
- Mr. Wilburn attended a College Town/Student Affairs Committee meeting on June 19<sup>th</sup>. Following topics were discussed:
  - September 2007 – Fall Leadership Conference
  - November 2007 - Open Mic Talent Night
  - February 2008 - CSI
  - April 2008 - College Fest

Meeting adjourned at 2:45 p.m.

Submitted by:

Debbie Henderson  
Recording Secretary