

STC Faculty Board
 Minutes of the Regular Meeting
 18 January 2005

<u>Division</u>		<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Arts/Sciences	Jim Guerrant	X		Jenny Williams		X
Business	Peter Stone	X		Eva Smith	X	
Health	Ellen Romani	X		Cindy Alexander		X
Eng/Ind	Joe Richards	X		Jay Coffey	X	
Trans/Library	Shelia Counts	X		Patricia Rodgers	X	
Adjunct Faculty	Wofford O'Sullivan		X			

Meeting Agenda

I. Call to Order:

President Eva Smith called the first meeting of the year to order at 3:10 p.m.

II. Roll Call: See above table

III. Adoption of November 1, 2004 minutes: Jim Guerrant moved that the Board accept the minutes and Pete Stone seconded the motion.

IV. Old Business:

a. Compensation for developing online courses:

The Board tabled further discussion of this issue until its next meeting.

V. New Business:

a. Ad-Hoc Committees:

Eva shared that the Board is charged with setting up an Ad-Hoc Committee to filter particular faculty-related concerns. The authority for creating such committees falls under the Board's By-laws (Article 8, Section 1). She stated that Vice President Sherry Vaughn has asked that this first committee consist of five members, representing each of the College's divisions, and that it be chaired by Matt Alimahgam.

The committee will not meet on a regular basis but only ~~should a crisis situation arise~~ as necessary, Eva continued. As further mandated by the Board's By-laws, Pete Stone volunteered to serve as Faculty Board liaison between the Board and Ad-Hoc committee. Eva asked that each Board member ~~seek out a~~ seek out a representative for his or her respective divisions. The Board members are to submit names of prospective committee members to Eva Smith.

b. Faculty Board By-laws:

The Board took this opportunity to revisit its by-laws, making whatever revisions and/or updates necessary. The Board ~~made~~ recommended the following changes:

- Article 3 – Membership. Wording changed to reflect faculty as consisting of “full-time and adjunct” instructors.
- Article 4, Section 4. Meetings shall be held monthly in place of bimonthly. (Sentence referring to actual months deleted.)
- Article 5, Section 3. Representation. The Board discussed whether the Business Division needs four representatives on the Board, now that Industrial and Engineering Technologies divisions have been brought under the same umbrella. Eva and Pete will look into this matter further.
- Article 7 – Duties. Graduation Responsibilities. Eva will correspond with Debbie Henderson to determine what capacity traditionally Faculty Board has served regarding graduation ceremonies. Eva suggested Board members begin identifying academically-worthy students who should be considered for service as ushers and marshals.
- Article 9, Section 1. The Board re-committed itself to holding “a meeting of the Assembly during the month of April of each year for the purpose of electing the President-elect.” “Assembly” refers to all faculty of the College (full-time and adjunct). The Board has scheduled this meeting for Tuesday, April 12, 2005, and the Culinary Arts students will cater the gathering. The Board urges division deans to encourage attendance.

The recommended amendments to the by-laws will be typed and copies presented to the Assembly for a vote. The by-laws state that such changes must have an “affirmative vote of two-thirds of all members of the Assembly present or represented by proxy. Further, the copies “shall be given to members in writing at least two weeks prior to the meeting. At this time, the Board has not decided at which meeting the proposed amendments will come to a vote.

c. Cafeteria/Canteen:

Member Jay Coffey brought this issue to the attention of the Board. He stated that several faculty and students have questioned whether the cafeteria or a-something similar will come back to the campus. The Board threw around ideas such as kiosks and catering companies/services to bring affordable and quality eating choices to the campus. Jay stated he would look further into this issue.

VI. Next Meeting: Scheduled for Monday, February 7th at 3:00 p.m., in HSB 117.

VII. Adjournment: There being no further discussion, the meeting was adjourned at 4:05 p.m.

Respectfully submitted by,

Shelia Antley Counts, M.Ed.

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