

STC Faculty Board
Minutes of the Regular Meeting
7 September 2004

<u>Division</u>		<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Arts/Sciences	Jim Guerrant	X		Jenny Williams	X	
Business	Peter Stone	X		Eva Smith	X	
Health	Ellen Romani		X	Cindy Alexander	X	
Eng/Ind	Joe Richards (newly added)			Jay Coffey		X
Trans/Library	Shelia Counts	X		Patricia Rodgers	X	
Adjunct Faculty	Wofford O'Sullivan		X			

President Eva Smith called the meeting to order at 3:45 p.m. Shelia Antley Counts was re-affirmed as the group's Secretary and the Board's bylaws were reviewed. After roll call, the Board approved the minutes of the final meeting of the 2003-2004 Faculty Board.

OLD BUSINESS

Introduction of the Faculty Board President-Elect

Peter Stone, marketing instructor, was formally introduced to the group as President-Elect.

Status of Withdrawal/Attendance Policy

Smith updated the group on the status of the "WF" policy. Tentatively, the new policy will state that withdrawal after 70% of the term is over (date to be set each term year-round by administration) will result in either a "W" if passing or a failing grade. In addition, Smith informed the group that division deans have made recommendations regarding divisional attendance policies and forwarded these recommendations on to Vice President for Academic Affairs Sherry Vaughn. Mrs. Vaughn will meet with Celia Baus, Dean of Enrollment Management, to finalize issues relating to divisional attendance policies as well as the "W" and "WF" policy.

NEW BUSINESS

Establishment of Set Meeting Day/Time

The Board established that it would meet the first Monday of each month at 3:00 p.m. Cindy Alexander has reserved HSB 117 for the group's meetings through the end of the fall semester.

Appointment of Scholarship Committee Chairperson

The Board unanimously approved representative Jenny Williams to serve as the new chairperson of the College's Scholarship Committee for 2004-2005.

College's Campus Mail Policy

After being asked to look into the College's Campus Mail Policy, the Board decided the policy should stand as is, and that the Board will address individual concerns as they arise.

Revised Classroom Observation Policy

The group reviewed and approved minimal modifications to the College's Classroom Observation of Faculty policy.

Smith reminded the Board that we will be charged over the coming months with reviewing policies and addressing issues relating to faculty concerns and requested that we poll our respective areas about any issues they'd like to have us discuss.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m. The next regular meeting is scheduled for 3:00 p.m. on 4 October 2004 in HSB 117. Faculty is encouraged to contact a division/department representative with comments before this time.

Respectfully submitted,

Shelia Antley Counts, M.Ed.