

Minutes
Faculty Board Meeting
March 21, 2002
Room D-9

Members Present: Judy Sieg, Dave Pelham, Debbie Jennings, Karen Ravan, Jon Bachman, Paul Turner, Gretchen Maulsby, and Marilyn Clarkson.

Members Absent: Joel Livesay, George Ford, and Tim McBride.

I. Call to Order and Adoption of Minutes.

Judy Sieg called the meeting to order and the minutes of the February meeting were approved.

- II. Dr. Pelham's Report: The budget is still a question pending decision of legislature. The administration is assuming a 10% enrollment increase for fall over last fall. A shadow schedule is also being prepared for an additional 5% increase. In response to rumors about teaching loads for next year, Dr. Pelham has told department chairs to assume the same loads as last fall. However, Dr. Terhune wants to talk to faculty about alternatives. There will be no change without faculty input. Dr. Terhune may suggest faculty teach the maximum allowed under present procedures, and this differs among divisions. The major concern is that the college may lose up to \$4 million at the same time it is expecting an enrollment increase. STC must prepare for these extremes. As for additional faculty, STC will be advertising for new faculty members for the fall. The ad will offer twelve positions, but we will probably not hire more than three or four—six at most. Priority will be given to minorities since we are at 6%, the lowest in the state; however, we will not hire unqualified applicants.

Jon **Bachman** asked Dr. Pelham to clarify the school's policy on reimbursement for taking on-line courses out of state. Dr. Pelham stated that the present policy stipulates that an employee must get permission at the state level and must prove that taking the course represents a cost savings for the state. Debbie Jennings informed the board that this policy will be reviewed some time this year. Dr. Pelham added that presently the state does not allow a faculty member to take time off to attend school.

Paul Turner asked for clarification of a vacation issue. Is it true a faculty member cannot get two weeks off in the summer? No, according to Dr. Pelham. He is not aware of anything that would preclude faculty from taking two weeks if they have the days.

III. Old Business

Academic Honesty Policy: Dr. Pelham informed the group that work is being done on this issue at the state level. He warned the board that in order to charge a

student with cheating, the student has to have actually cheated. This is not the same as catching the student with the obvious intent of cheating (notes, etc.) Until the student actually commits the act, there can be no charge.

Faculty Incentives for DL Courses: According to Dr. Pelham, this issue is still under consideration. There have been and continue to be departments which give course release time, and, originally, departments received stipends through the initial grants. **The procedures have inconsistent** and will probably stay that way. Dr. Pelham would like to see a pro rata pay scale, but STC will have to wait to implement this. In order to make a case for release, he suggested the board obtain procedures used by other tech schools in SC.

Adjunct Representative on Faculty Board: Judy encouraged the board to check with adjuncts who might want to serve. These should contact their department heads who should then send their recommendations to Judy.

IV. New Business

Advising Center Issues: Dr. Pelham has requested three new paraprofessional advisors for fall, but until budget issues are settled, the status of the request is unknown.

Academic Rank: The board considered and rejected a request by a faculty member that all instructors at STC be called "professor."

Faculty Who Publish/Book Inn Policy: In response to a question as to why a faculty member cannot receive royalties if his or her own published text is used on STC campus, Dr. Pelham indicated this is legally considered a conflict of interest. The faculty member must document that there is no other source from which the students could obtain the information in order to directly receive royalties. Judy pointed out that Greenville Tech receives 10% of the royalties and the faculty author receives 90% whereas here the school receives 100%. Dr. Pelham advised getting information from other tech schools as to their policy and then presenting a suggestion for change at STC.

Faculty Board President-Elect: Judy announced that there were four faculty members willing to run for the position.

V. Adjournment: After a reminder that the next meeting will be held April 17 in D-9, the meeting adjourned.