

EXECUTIVE COUNCIL MINUTES

Called to Order: Henry Giles

Meeting Date: January 10, 2017

Location: Snoddy Board Room

Time: 9:00am

Members

Present:

Henry Giles
Ron Jackson
Ray Switzer
Cheryl Cox

Absent:

Mike Forrester

Guests:

Gladden Smoke
Johnathon Finch
Rick Teal
Patricia Jones
Elena Rush

Key: C – Completed IP – In Process I – Information Only				
Items Discussed	Discussion	Action and Recommendations	Status	Follow-Up
Opening Remarks	<ul style="list-style-type: none"> • Opening Remarks – Henry Giles <ul style="list-style-type: none"> ➤ Gladden Smoke and John Finch are here to present about campus safety. 		I	
	<ul style="list-style-type: none"> • Campus Safety Improvement Plan – Gladden Smoke, John Finch • Refer to Handouts: • This is a campus safety improvement plan to make sure things are going in the right direction for 2017. John Finches assessment is we need to have more plans in place on how to handle situations. We are a part of student success. • The question is how can we improve? Training and equipping are ways of improvement - body armor, radios, baton, pepper spray etc... are intermediate weapons (tools of the trade) of protection. All campus safety will be required to wear body armor while they are on duty. In-service training is scheduled as follows: January 2017 J. Finch & R. Blanton – February 2017 R. Tester & R. Newman March – 2017 A. Kerr • Our officers are going to start going through the same training as the county twice a year. This training consists of K-9 Familiarization, legal update, fire arms qualifications for day and night, pepper spray, baton and defensive tactics. Starting this month our officers will be going through the same training. Some of the training is state required. This will be good for just refreshing and staying up to date. • We currently have a radio system that we utilize. We are in the process of assessing our current communication needs. • Each vehicle has the necessary items: bolt cutters, traffic cone, traffic vest, proper markings and lights & siren and offices that have the proper layout for officer safety. • Areas of Improvement – We really need to be a part of a team. <ol style="list-style-type: none"> 1. Cross train full-time officers on all campuses 2. Create Standard Operating procedures 	Carry Forward	I	

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	<p>3. Deployment of officers using best practice and realities of service areas. Armed vs. Unarmed Security and Security vs. Police. The goal is to work through the different areas and improve.</p> <ul style="list-style-type: none"> • Areas of Improvement for contract security officers – Evaluating the current security contract/operation. <ol style="list-style-type: none"> 1. Deployment of officers using best practice and realities of service areas. Armed vs. Unarmed security: security vs. police. 2. Equipment and training • We need to determine emergency notification and response abilities, test and improve in all areas: <ol style="list-style-type: none"> 1. Fire drills 2. Inclement weather 3. Active threat shooter 4. Alerts at satellite campuses 5. Who is authorized and trained 6. Regroup <p>As of last week we have 7 people, we will bring back for approval who can send an alert.</p> • The final area of improvement is to provide training to SCC employee and students to include drills, workshops, etc. <ol style="list-style-type: none"> 1. ALICE 2. RAD 3. CERT 4. CPR 5. AED • The goal is to be compliant – DOE, SLED, SCCJA, OSHA, DHEC, FBI, be a leader in Campus Safety within SC Technical College system, be a recognized department within Spartanburg County and SCC service area, and to be a training partner with local agencies – EMD, SCSO, SLED, Local Higher-Ed, etc. The end goal is to become accredited through the International Association of Campus Law Enforcement Administrator (IACLEA). Gladden Smoke states that he is 100% in support of the improvements that John Finch is interested in doing. • Mr. Giles states that he thinks they are on the right path because we want to have a safe campus and we appreciate them taking the lead on making and keeping our campuses safe. • Rick Teal - One of the reasons why John presented his Campus Safety Plan was in conjunction with the request of being able to offer PORS, the Police Officer Retirement System. If this is approved through EC we would need to go before the Commission and receive their approval as well. PORS is a different retirement system for police officers – at the end of 25 years instead of after 28 years. Mr. Giles asked if all are in favor of PORS? There were no opposes. Carry Forward – The policy will be proposed at the next EC meeting 			
	<ul style="list-style-type: none"> • January Commission Agenda –Henry Giles ➤ The meeting is January 23rd instead of January 16th which is a holiday. ➤ Mr. Giles states if you have any items for the agenda please forward to Geraldine. ➤ Commission Minutes 		I	

	<ul style="list-style-type: none"> ➤ College Programs – Sustainable Agriculture and Certified Nursing Assistant programs if approved by EC today. ➤ New Business – Graduation Planning – Ron Jackson ➤ Policy V-90 Animals on Campus – Ron Jackson ➤ C. SCC Ethics Statement - Ray Switzer needs to be removed. ➤ Financial Report – Ray Switzer ➤ Plant fund report – Reggie Browning ➤ Administration – C. Enterprise Campus Resolutions – Ray Switzer ➤ Guest Appearance – Country Music Television Event – Cheri Anderson-Hucks – Jason Bagwell – Digster Event 			
	<ul style="list-style-type: none"> • January All College Meeting – Henry Giles ➤ Welcome – Henry Giles ➤ New Employees – Henry Giles ➤ Shout Outs – Henry Giles ➤ Economic Visionaries Project – Henry Giles ➤ CMT Event – Cheri Anderson-Hucks ➤ The Great Digster Symposium – Jason Bagwell ➤ Wade Martin Award/SCTEA – June West ➤ I 85 Beautification Project/New Signage – Ray Switzer ➤ QEP – Jenny Williams ➤ We have a week to finalize this agenda. 		I	
	<ul style="list-style-type: none"> • SCATCC 2017 Award - • Refer to handouts: ➤ This award is from the South Carolina Trustees Association. We have more opportunity to nominate in the faculty category. We are looking for someone with a history of excellence. ➤ We will have this on the agenda for the next couple of weeks please think about who will be a good strong candidate. 	Carry Forward	I	
	<ul style="list-style-type: none"> • Sustainable Agriculture/Certified Nursing Assistant – Cheryl Cox, Patricia Jones • Refer to handouts: ➤ One of the documents is the catalog display which describes the program. The Certified Nursing Assistant Program- It is a one semester program – We think it is in the best interest of the students to be able to come in and get exactly what they need. ➤ Sustainable Agriculture- This is Jason Bagwell’s latest passion. It is based on the farm to market concept. He would like for some of the students to take some existing horticulture classes in fall and spring. Potentially students would take these sustainable agriculture courses in the summer. We are proposing to begin this in 2018 summer. In order to make this work Jason has some facilities request that Mr. Giles is aware of. We need to go ahead and get approval so we can continue to work on everything once the program is ready to start. ➤ Mr. Giles asked if there are any concerns about these 2 new programs? This will be a good dual enrollment opportunity. ➤ There were no apposes. 			
	<ul style="list-style-type: none"> • NISOD Excellence Award – Cheryl Cox, Patricia Jones 		C	

	<ul style="list-style-type: none"> • Refer to handout: ➤ In the past SCC has been members of NISOD but we let it laps for a while. We just recently rejoined. ➤ They conduct a wonderful professional development for faculty and staff. They have an outstanding conference in Austin, Texas over Memorial Day weekend. They facilitate this program called the excellence award. Every college submits the names and these nominations are the winners. The winners attend the conference and the president of the college receives a free registration. The winners receive a very nice medallion and attend a ceremony. Our recommendations are that the person be full time, and worked at the college for two consecutive years. They can be nominated and they would need to submit a paragraph on why they should be nominated. If approved by EC we would begin this the next Academic year. ➤ Mr. Giles asked if anyone is against this? ➤ This has been approved 			
	<ul style="list-style-type: none"> • PRO VI-150.1 Teaching Load and Overload – Cheryl Cox, Rick Teal 	Approved	C	
	<ul style="list-style-type: none"> • Other Discussion: ➤ Ron Jackson – last year we spoke about student participants in the Wisconsin Lab Study that centered around food and housing insecurities. We agreed to provide \$100.00 incentive for 10 individuals that participate in the survey. I have received the names of the 10 and verified their enrollment, what is the next step. This will come from the foundation. 		I	
	<p>The Executive Council Meeting adjourned at 10:56 am</p> <p>Minutes Respectfully Submitted by:</p> <p><i>Betty Hall</i></p>			

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