

	<ul style="list-style-type: none"> ○ \$330,000 - University of Missouri - TAA CCCT Nuclear - DOL ○ \$4,400,000 - Henry Ford CC - TAA CCCT – Amtech - DOL 			
Old Business All College Agenda	<ul style="list-style-type: none"> ● <u>October All College Meeting Agenda –Dr. Jones</u> <ul style="list-style-type: none"> ➤ Suggested topics for the October All-College Meeting are: Downtown Campus Update – Henry Giles Department Chairs to present some of their initiatives such as Student Success and Student Retention Legislative Agenda – Save LTA – Lynn Dale 2011-12 Planning Calendar – Pat Abell United Way - “Live United – Care for Others” – Ron Jackson/Berta Hopkins 		IP	
	<ul style="list-style-type: none"> ● <u>Graduation Procedure Discussion – Celia Bauss</u> <ul style="list-style-type: none"> ➤ Should students have to apply for graduation or should we issue credentials based on credit hours earned? <ul style="list-style-type: none"> ○ Students should apply for diploma because of need for advisor approval and correct information for diploma; name, mailing address, etc. ○ Application for graduation requests assists in managing commencement service. ➤ Is there a tracking system in Datatel for embedding information for shorter-term credentialing that is embedded or built into certificates, diplomas and associate degree programs? <ul style="list-style-type: none"> ○ Datatel flags only if a student is not eligible for a certificate/diploma. ○ Prospective graduate lists can be extracted for program specific certificates/diploma. ○ Currently, CCE student information is not included in Datatel system. CCE information will be imported from Lumens during Datatel Optimization upgrade. ○ There is the possibility of issuing a certificate for a 3-credit hour course such as EKG or Phlebotomy. ○ Certification awards are recognized by an institution, state, or national; such as MSSC, LPN, CNA, and ADN. ○ Transcripts are the business/industry recognized credential for job requirements. As a student completes a course, this is recorded in Datatel and transcripts are always up to date upon completion of a course. 		I	<p>Cheryl Cox to discuss certificates and financial aid with Nancy Garmroth.</p> <p>Information to be forwarded to Recruiting for congratulatory letter for students who complete certificate course</p>
PRO V-40.5	<ul style="list-style-type: none"> ● <u>PRO V-40.5 Graduation – Ron Jackson</u> <ul style="list-style-type: none"> ➤ EC discussed. ➤ Approved with suggested revisions. 	Approved	C	
POL VI-540	<ul style="list-style-type: none"> ● <u>POL VI-540 Death of an Employee – Henry Giles</u> <ul style="list-style-type: none"> ➤ EC discussed and approved. 	Approved	C	
PRO VI-540	<ul style="list-style-type: none"> ● <u>PRO VI-540 Death of an Employee – Henry Giles</u> <ul style="list-style-type: none"> ➤ EC discussed and approved. 	Approved	C	

	<ul style="list-style-type: none"> • <u>Plant Fund Projects – Henry Giles</u> <ul style="list-style-type: none"> ➤ C = Capital - Excludes Academic Equipment & Technology (College Plant Funds) ➤ D = Deferred Maintenance Funds (State Deferred Maintenance Funds) ➤ E = Academic Equipment Funds ➤ T = Technology Funds ➤ Deferred Maintenance Funds - FY 2011/12 ➤ Information was distributed by email for review by EC members to prioritize needs. ➤ Limit requests for Capital Projects as much as possible until we know funding for downtown campus. ➤ Deferred Maintenance funds requirement is for use of improvement to buildings owned by the College over 5 years. ➤ Effective immediately, a significant change is that we are no longer required to obtain 3 quotes for expenditures up to the amount of \$5,000. Purchases Between \$5,000 and \$10,000 require 3 quotes verbal or written. Procurement card levels remain the same. 	<p>C and D items will be on 10/11 EC agenda</p> <p>An update on the Downtown Center will be provided at 10/11 EC Meeting</p>	IP	
New Business	<ul style="list-style-type: none"> • <u>Strategic Measure Goals – Pat Abell</u> <ul style="list-style-type: none"> ➤ EC members reviewed and approved the updated form with suggested revisions. The report is available on the portal. 	Approved	IP	
	<ul style="list-style-type: none"> • <u>Cost Calculator Update – Pat Abell</u> <ul style="list-style-type: none"> ➤ We worked with Noel Levitz and have everything for the committee to review. We are fast approaching the final review at the end of the month. Nancy Garmroth has provided her revisions. When complete, the Cost Calculator will be on the portal. 		IP	
	<ul style="list-style-type: none"> • <u>Gainful Employment Update – Pat Abell</u> <ul style="list-style-type: none"> ➤ Datatel hasn't been able to stay on target with what they promised; however, said they will have the software implemented this Friday. The deadline is November 15th. 		IP	
	<ul style="list-style-type: none"> • <u>New Committee / Datatel User Group / Core Group – Pat Abell</u> <ul style="list-style-type: none"> ➤ The purpose of this committee is to utilize Datatel to the fullest and meet regularly to discuss any issues. ➤ Suggestions were to add members from CCE and Ad Astra. ➤ EC approved. 	Approved	C	
	<ul style="list-style-type: none"> • <u>2011-12 Planning Calendar – Pat Abell</u> <ul style="list-style-type: none"> ➤ The processes are now more in alignment time-wise, which moves almost everything to spring. The dates coincide with the budget planning cycle. ➤ After discussion EC members decided to review dates with faculty/staff and carry forward two weeks to EC Meeting. 	<p>Agenda item for 10/18 EC Meeting</p> <p>All-College Agenda Item</p>	IP	Pat to talk with Rick Teal regarding dates for EPMS/FPMS.
	<ul style="list-style-type: none"> • <u>Proposal for President's Innovation Fund: Grade Book Faculty Training Program – Cheryl Cox</u> <ul style="list-style-type: none"> ➤ Dr. Cox explained the planned move to Gradebook next fall. IT has done a good job of conducting training sessions; however, more specialized training will be required. We 	<p>Approved</p> <p>Future all college meeting topic</p>	IP	Requests for funds from the President's Innovation Fund

	<p>plan to provide a small stipend from the President's Innovation Fund to be paid to a faculty member from each division for a required number of documented training activities. This faculty member will be a mentor to others. Training will be implemented in the spring.</p> <ul style="list-style-type: none"> ➤ Gradebook will also be utilized offsite at high schools and career centers offering classes. ➤ EC approved. 			are approved and dispersed by the EC to achieve what is most important to the college.
	<ul style="list-style-type: none"> • <u>Student Netbook Computer Loan Agreement and Use Policy – Spartanburg Community College Library – Cheryl Cox / Pat Abell</u> <ul style="list-style-type: none"> ➤ More stringent check-out procedures are to be implemented. Students will be allowed to check out a netbook for a one week period if they are a current student with student ID upon signing a form explaining repercussions if netbook is lost, stolen, damaged or returned late. Members of the community will be allowed to check out a netbook for a 2 hour period for use on campus after signing form and submitting a state issued ID such as a driver's license. ➤ PREY tracking program to be loaded on each netbook enabling IT personnel to track and remotely disable devices. ➤ Library staff to impose and collect fines. 	Approved	IP	
	<ul style="list-style-type: none"> • <u>Yearly Comparison of Book Inn Revenue – Henry Giles</u> <ul style="list-style-type: none"> ➤ Henry shared a yearly comparison financial report for the Book Inn and vending. Profit this year was \$692,553 compared \$880,000 last year. The margin of ROI is 15% for all goods sold. ➤ 80% of the profits of the Book Inn are budgeted in the College's operational budget. 20% (\$162,503.63) can be used for promotional expenses. To do that, we would have to transfer amounts up to that limit from existing budgets. ➤ Promotional is giving recognition to community leaders, recognizing an outside group (not an advisory group) for their contributions to students, counselors' breakfast, etc. 		IP	
	<ul style="list-style-type: none"> • <u>Legislative Priorities – Henry Giles</u> <ul style="list-style-type: none"> ➤ Carry forward to next EC Meeting. 	Agenda item for 10/11 EC Meeting	IP	
	<ul style="list-style-type: none"> • <u>Update on Downtown Campus – Henry Giles</u> <ul style="list-style-type: none"> ➤ Carry forward to next EC Meeting. 	Agenda item for 10/11 EC Meeting	IP	
	<p>The Executive Council Meeting adjourned at 11:45 a.m.</p> <p>Minutes Respectfully Submitted by:</p> <p><i>Geraldine Mahaffey</i></p>			