

PRESIDENT'S COUNCIL MINUTES

DATE: August 13, 2007 TIME: 9:00 a.m.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Terhune, Henry Giles, Kelley Masessa, Sherry Vaughn,
Ron Jackson, Dr. Patricia Abell, Nancy Dickson,
Dr. David Just, Lynn Dale, Daryl Smith, Mike Forrester

ABSENT: None

RECORDER: Jennifer Boulware

AGENDA ITEMS

Arts and Science Transfer Guide – Sherry Vaughn

Mrs. Vaughn discussed with the Council an opportunity to have an Arts and Science Transfer Guide available to students. The guide will outline programs and courses needed to transfer and receive acceptance to four year institutions. Mrs. Vaughn will route to the Council members a sample transfer guide used by other institutions for their review and feedback. The document concept was approved.

Strategic Plan – Pat Abell

The Council reviewed and approved the final version of the *2005-2010 Strategic Plan*. A condensed version will be placed on the SCC website.

United Way Week of Caring – Pat Abell

Dr. Abell informed the Council that the *United Way Week of Caring* will be held September 3 through September 7. The Council agreed that the event is a great opportunity for SCC to help the community. The week will consist of several activities and projects taking place on all campuses or throughout the community. Dr. Abell, Mrs. Masessa and Mrs. Vaughn will meet to determine how SCC can best participate.

Accountability Report – Pat Abell

Dr. Abell distributed *Category I* of the *Accountability Report* reflecting all revisions made by the Council. Dr. Abell requested that the Council complete a final review and return feedback by Friday, August 24.

Information Technologies' (IT) Responsibilities – Pat Abell

Dr. Abell distributed a brochure consisting of the Information Technology Department's responsibilities. The (IT) area has recently received numerous calls from faculty, staff and students concerning non (IT) related issues. The Council suggested changing the "Support via Web" heading in the brochure because it may be misleading, and obtaining a "frequently asked questions" list from (IT) to be distributed to the college by the Graphic/Web Designer to help faculty, staff and students better navigate the website.

Hazardous Weather Schedule – Lynn Dale

Mrs. Dale presented an update to the College's hazardous weather schedule. The Council discussed having an overlay on the SCC website to alert students, faculty and staff of operating hour changes due to hazardous weather. The Council decided to continue using the public school's hazardous weather schedule as a guideline in deciding the College's plan and to replace the "two hour delay" option with opening the College at 10:00 a.m. when a delay is necessary. Classes starting at 10:00 a.m. or the next regularly scheduled class would be the first class of the day.

Trends in Higher Education Article – Lynn Dale

Mrs. Dale shared information from *Trends in Higher Education*, an article from Society for College and University Planning. The article consists of an analysis of trends that affect integrated planning in institutions. The trends are categorized as Demographics, Economy, Environment, Global Education, Learning, Politics and Technology. A key topic discussed by Mrs. Dale was the increasing use of non-traditional faculty members.

Status of National Customer Service Week – Dave Just

Dr. Just requested a status on the activities scheduled for National Customer Service Week, October 1 through October 5. This item will be placed on the September 10, 2007 meeting agenda for further planning and discussion.

Policy and Procedure Review – Henry Giles

The following policies were discussed and approved by the President's Council:

POL III – 60 Policies and Procedures Manual Update
POL VIII – 20 Parking

Policy and Procedure Review – Ron Jackson

The following policies and procedures were discussed and approved by the President’s Council:

POL VIII – 30 Traffic Violations Appeals
PRO V – 30.2 Federal Work Study (FWS) Employment
PRO V – 30.5 Satisfactory Academic Progress for SC Need Based Grant
Recipients
PRO V – 30.7 Professional Judgment

Other

Mr. Jackson distributed a state college tuition comparison chart. The chart consisted of several South Carolina educational institutions and their current in-state tuition rates, with Spartanburg Community College being most affordable. This chart will be posted on the SCC website.

Dr. Just provided the Council with information on the *Community Based Job Training Grant* and the requirements to participate. Leslie Van Hoy will attend the August 20, 2007 meeting to provide more details about the grant.

Mr. Forrester informed the Council that the Union County Council’s Committee on County Administration and Finance voted unanimously to commit the county to fund the operation and maintenance of the Upstate Regional Robotics Training Center. Currently, plans call for the center to be located in U.S. 176 across from the LSP Stamping Systems facility.

Mr. Giles informed the Council that the 2007-2008 Leadership Spartanburg Alumni Association dues need to be paid. After identifying current members and those interested in becoming members, Mr. Giles will discuss and request approval from the Commission.

Mr. Giles distributed and discussed the following documents: Physical Plant Projects, General Fund Summary Statement and Plant Fund Projects.

Mrs. Masessa informed the Council that information on campus bulletin boards is not being updated properly. The Council suggested that Mrs. Masessa take an inventory of all bulletin boards and determine areas of responsibility.

Mr. Smith informed the Council that the Cherokee County Council held their last meeting in the Community Room at the new Cherokee County Campus.

The meeting adjourned at 11:00 a.m. The next President's Council meeting will be held Monday, August 20, 2007.

Respectfully submitted,

Jennifer M. Boulware