

PRESIDENT'S COUNCIL MINUTES

DATE: November 3, 2008 TIME: 9:00 A.M.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Dan Terhune, Dr. Pat Abell, Dr. David Just, Nancy Dickson, Kelley Jones, Henry Giles, Mike Forrester, Lynn Dale, Ron Jackson and Daryl Smith

ABSENT: Sherry Vaughn

Guests: Nancy Garmroth

RECORDER: Lynn Camp

AGENDA ITEMS

Leadership Academy Project

Mrs. Nancy Garmroth, Director of Financial Aid, is currently enrolled in the South Carolina Technical College System Leadership Academy. Mrs. Garmroth presented to the Council a Financial Literacy Project Proposal which included a list of the project team members.

Mrs. Garmroth stated the need for a financial literacy program is critical for students. She shared that the Stafford Student Loan program at SCC has seen a 350% increase in volume over the last one and half years. Most students find these funds easy to get and have no thought about how the loan will be repaid. Most students have an unrealistic expectation of what their starting salary will be when they complete college.

The need to address this issue is to (1) protect the college's cohort default rate and federal aid programs, (2) retain students and to prepare them to be successful and (3) strengthen our economy and ultimately our community. The U.S. Department of Education has tied the college's hands in terms of limiting student borrowing so our only recourse is to assist students to be financially literate.

A financial literacy workshop will be developed along with a *Dollar and Sense* guide for students. The project team recognizes the need for students to learn personal finance skills in high school and believes these concepts should also be taught in a course required for all students at the college.

By the end of the project in April, the following items will be completed:

- Inclusion of total cost of loans, including principal interest, monthly payments, etc., on loan application and during entrance loan counseling.
- Addition of a budget worksheet and a sample repayment chart with the loan application.
- Development of a financial literacy workshop to be offered multiple times on each campus.
- Creation of a *Dollar and Sense* guide to include personal money management tips and resources available in the community, including professional financial counseling.

Assistance will be sought from the SCC Foundation for any costs associated with implementing the workshops or for printing costs associated with the guide.

Initially the workshops will be coordinated by the Financial Aid Office. As the program develops, the hope is that the content can be integrated into a mandatory COL 103 course or orientation session. Also, the project manager would like to work with high schools in the service area to effectively present the content to students while in high school.

Mrs. Garmroth asked the Council for their support for the Financial Literacy proposal. The Council approved and will support the implementation of the program.

Employee Update

Dr. Terhune stated interviews are currently being conducted for the position of Administrative Assistant to the President.

Faculty and Staff Holiday Lunch

The Council discussed options for the annual employee luncheon due to recent state budget cuts. A decision was made to hold a drop-in for employees with drinks and an assortment of desserts.

Holiday Closing and Special Work Approvals

Mr. Giles asked Council members to submit work schedules for individuals within their departments who will be working during the college's holiday closing for approval. Mr. Giles also asked Council members to submit information for inclement weather announcements.

Policy VI-50 Other Leave With Pay

The name of the college was changed to Spartanburg Community College throughout the policy. The President's Council approved the policy change.

Policy VI-180 Classification and Compensation Plan for Classified Positions/Personnel

The name of the college was changed to Spartanburg Community College throughout the policy. The President's Council approved the policy change.

Policy VI-190 Nondiscrimination

The name of the college was changed throughout the policy to Spartanburg Community College. Telephone number was corrected to (864) 592-4617 and the office number corrected to 210 for Regina Eaker, Director of Human Resources.

The Council approved the policy changes.

Policy VI-200 Disability-Nondiscrimination

The name of the college was changed throughout the policy to Spartanburg Community College. Telephone number was corrected to (864) 592-4617 and the office number corrected to 210 for Regina Eaker, Director of Human Resources.

The Council approved the policy changes.

Policy VI-210 Anti-Harassment

Sentence was changed: "Any employee who feels that he is the victim of harassment shall have the right to seek an investigation to file a complaint through the college's grievance procedure (VI-220.1). The name of the college was changed to Spartanburg Community College throughout the policy.

The Council approved the policy changes.

Policy VI – 250 Promotion and Reassignment

The policy will be brought back at a future meeting along with the procedure for discussion.

Policy – VI -260 Position Descriptions

The name of the college was changed to Spartanburg Community College throughout the policy. The Council approved the policy changes.

Policy VI-410 Family Medical Leave Act

The name of the college was changed to Spartanburg Community College throughout the policy. The Council approved the policy changes.

Other

Ms. Jones distributed a summary of Career Quest held at the Spartanburg Expo Center in October. She stated that attendance was down this year due to the increase in gas prices. The quality, organization and vendors who participated this year were good. The total of students and parents attending was 765, volunteers 263, vendors 90, colleges 4, armed forces 4, and 4 visiting groups from as far away as Charleston looking to implement the event in their areas.

Ms. Jones shared that the college's Customer Service Day was well attended and that a follow-up meeting is planned with the committee.

Ms. Jones shared the following upcoming events:

The Urban League Gala will be held on November 11, 2008.

Spartanburg Chamber's Economic Champion Luncheon will be held November 18, 2008, at 12 noon at Spartanburg Marriott.

SCC will host the Higher Education Steering Study Committee on November 18, 2008, at 4:00 p.m. in the Tracy Gaines Auditorium. Dr. Terhune is scheduled to sit on the panel.

Mr. Jackson shared that SCC will host the annual Counselors Breakfast in the Commissioners' Dining Room on November 5 and 6. Dr. Stockwell, Chancellor for USC Upstate, and Mr. David Cordeau, President for the Spartanburg Area Chamber of Commerce, will be guest speakers for the breakfast.

Ms. Dickson shared a list of four nominees for the Benefactor of the Year Award hosted by the South Carolina Technical College System. She asked for the Council to review and submit their nomination to her.

AdvanceSC will hold a press conference and reception at the BMW Zentrum on Wednesday, November 12 at 10:30 a.m. to announce and celebrate AdvanceSC's 2008 grant recipients.

Dr. Abell presented information on Amazon Kindle eBook Reader which can store over 200 books. Dr. Abell stated that the Kindle eBook could cut down on the high cost of books students have to buy as students could download the books.

Mr. Forrester shared that the Tyger River Campus hosted an AdvanceSC board meeting last week. TRC will also be hosting the afternoon session of the Leadership Spartanburg Economic Day on December 18, 2008 at 1:00 p.m.

Dr. Just shared that bids are currently being accepted for the Union County Campus building.

Ms. Dale stated she has received over 40 applicants for the spring semester of the college's LINK program. Twenty four students are currently in the program and two will graduate in December.

The contract for the college's Gateway program has been signed by all parties and the check has been received to start the program.

Mr. Giles stated budgets for travel will be cut 20% and food will be cut 50% for the fiscal year.

Mr. Giles will request additional assistance for work in the Book Inn during the holidays as a position that was open will not be filled due to the budget cuts.

Dr. Terhune is gathering financial information and developing methodology on the three points he shared at the Faculty and Staff meeting on Monday, October 27.

The meeting adjourned at 10:30 a.m.

Respectfully submitted,

Lynn Camp