

PRESIDENT'S COUNCIL MINUTES

DATE: September 15, 2008 TIME: 9:00 a.m.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Terhune, Dr. Pat Abell, Lynn Dale, Nancy Dickson, Henry Giles, Ron Jackson, Kelley Jones, Dr. David Just, Daryl Smith and Sherry Vaughn

ABSENT: Mike Forrester

GUEST: Shelia Counts

RECORDER: Katie Gillespie

AGENDA ITEMS

Review Commission Agenda – Dr. Terhune

Dr. Terhune presented the Commission agenda for September 15, 2008. The agenda items were discussed.

Employee Update - Dr. Terhune

Dr. Terhune announced that interviews for the administrative assistant to the President are on-going.

Dr. Abell said that the announcement for the Director of Planning and SACS liaison will be distributed today.

Dr. Just said that over 130 applications have been received for the Cherokee County Campus administrative assistant position.

Update to Procedure II-30.4 Alcohol/ Drug Problems – Ron Jackson

Mr. Jackson presented the revised procedure and the Council reviewed the document.

The Council approved Procedure II-30.4.

Social Sciences Club Organization – Ron Jackson

Mr. Jackson presented a revised proposal for the formation of a Social Sciences Club at Spartanburg Community College.

The Council approved the formation of the Social Sciences Club.

Retention – Sherry Vaughn

Ms. Vaughn said that she would like for the President's Council to discuss strategies for improving retention and focusing energy towards that goal. After discussion by the Council, Dr. Terhune asked Dr. Abell to have Jack Bourgeois supply retention data for SCC; he will appoint

key members of the Council to review the information. A committee, including faculty and staff, will then be established to formulate a plan.

Procedure IV-10.21- Faculty Workload Expectations/Requirements – Sherry Vaughn

Ms. Vaughn presented Procedure IV-10.21 to the Council for approval and explained that the procedure has been updated and the language clarified. The Council discussed the procedure and offered minor suggestions for further revisions.

Ms. Vaughn will bring the procedure back to the President's Council after the Faculty Board and the initial Ad Hoc Committee approve the changes.

Other

Mr. Giles sought the Council's input on providing flu shots for employees. The Council agreed that the college will pay for flu shots for full time employees and Ms. Dickson suggested working with the Foundation to partially cover the funding.

Dr. Just announced a pre-employment class with 30 participants and two mechatronics apprenticeship programs, one at LSP in Union and the other at the BMW Center at Tyger River will begin this week.

Dr. Just reminded the Council that with the Freightliner layoffs unemployment in Cherokee County will be increasing and the college has an opportunity to provide training and support to the effected workers.

Dr. Abell suggested SCC needs to submit information for the draft of the Higher Education Study Committee Report that was sent to Council members for review. She believes the contributions of community and technical colleges should be emphasized. Dr. Terhune asked the Council to review the report and will see if the state office has already responded to the report.

Ms. Jones announced that the celebration of Customer Service Week will be held on October 8th on the Central Campus and on separate days during the next week at the Cherokee and Tyger River Campuses. She asked Council members to encourage their staff to participate and to support the events.

The Council adjourned at 10:20 a.m. The next President's Council meeting will be held on October 6, 2008 in the Benjamin Snoddy Board Room.

Respectfully submitted,

Katie Gillespie