

## PRESIDENT'S COUNCIL MINUTES

DATE: September 8, 2008                      TIME: 9:00 a.m.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Terhune, Dr. Pat Abell, Lynn Dale, Nancy Dickson, Mike Forrester, Henry Giles, Ron Jackson, Kelley Jones, Dr. David Just, Daryl Smith and Sherry Vaughn

RECORDER: Katie Gillespie

### AGENDA ITEMS

#### Employee Update - Dr. Terhune

Ms. Vaughn announced Gordon Lester has been hired as SCC's new English instructor.

Ms. Dale noted that Carla Stewart is now providing student services at the Tyger River Campus full time.

#### Update to Procedure II-30.4 Alcohol/ Drug Problems – Ron Jackson

Mr. Jackson presented Procedure II-30.4 to the Council for review. Council members made suggestions for clarifications.

The Council agreed to review the procedure again after revisions are made.

#### Save the Date: SCC Foundation's Silver Anniversary, December 11, 2008 – Nancy Dickson

Ms. Dickson announced plans to celebrate the SCC Foundation's 25<sup>th</sup> anniversary with a gala on December 11, 2008 at the Spartanburg Marriott. The Foundation is in the early planning stage for the event and Ms. Dickson distributed information gathering worksheets to the Council members. She asked that the Council members help put the Foundation in touch with individuals that have been instrumental in the history of the College and Foundation.

#### President's Initiatives - Dr. Pat Abell

Dr. Abell asked for final input on the Presidential Initiatives for 2009-2010 and reminded the Council that the initiatives will guide the planning process. Dr. Terhune noted that Dr. Abell had incorporated the Council members suggestions into a clear and concise document.

The Council approved the initiatives.

#### Gateway to College Update – Lynn Dale

Ms. Dale provided an update on the Gateway to College proposal.

#### Other

Dr. Abell distributed the Accountability Report and asked the Council members to encourage their employees to review the report, which is available through a link at:

<http://www.sccsc.edu/IE/Reports.htm>. The Council noted that the charts and graphs provided by Rose Pellatt were outstanding. Dr. Terhune asked for 13 copies to share with the Commissioners.

Dr. Just shared that the State Workforce Investment grant for Mechatronics, the Advance SC grant, and the Community Based Job Training grant all have upcoming deadlines.

Dr. Terhune noted that SCC is investigating extending the CCE welding program to the Cherokee and Tyger River Campuses and using existing grant funds for this expansion.

Ms. Jones announced that she receives regular e-mails concerning community forums from the Spartanburg Chamber of Commerce and asked if other Council members would like to receive these updates. The Council agreed that she should forward this information; Ms. Dickson and Mr. Forrester declined to be added to Ms. Jones' list as they already receive the e-mails.

Mr. Smith announced that on September 18, 2008 at 5:30 p.m. there will be a reception for the artists whose work is featured in the Cherokee Alliance of Visual Artists (CAVA) exhibition currently on display at the Cherokee County Campus.

Mr. Jackson reported that as of this morning enrollment was 7 students short of reaching 5% growth and SCC would need 141 students to reach the projected 8% increase.

Mr. Forrester provided an update on renovations, the Small Business Incubator, and the projected arrival of Jefferies Manufacturing on October 1. Dr. Terhune suggested an open house to highlight the accomplishments.

Dr. Abell asked for clarification on research she has been asked to perform on behalf of Student and Academic Affairs. Mrs. Vaughn and Mr. Jackson said they are in the early stages of reviewing the enrollment process at SCC and are looking for best practices from other colleges to evaluate the SCC process. Potential grant opportunities are also being explored should the committee decide to implement changes.

Mr. Giles discussed projects for the Plant Fund and the revenue status. He asked that Council members identify additional items for the Plant Fund as soon as possible and pointed out that enrollment figures that are lower than budgeted, will have a negative effect on the budget.

Ms. Jones announced that the first meeting of the Customer Service Week planning committee will be held following the President's Council meeting.

Dr. Abell asked if the Council had seen the recent article on presidential salaries in the SC Technical College System. The Council agreed that higher education salaries in South Carolina need to be increased across the board to attract and retain the best employees.

Dr. Terhune reminded the Council to keep working to enroll Flex Term students, to get input on the Plant Fund to Mr. Giles, and to start working on retaining students for the spring semester.

The Council adjourned at 10:15 a.m. The next President's Council meeting will be held on September 15, 2008 in the Benjamin Snoddy Board Room.

Respectfully submitted,

Katie Gillespie