

PRESIDENT'S COUNCIL MINUTES

DATE: May 12, 2008 TIME: 9:00 A.M.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Terhune, Dr. Pat Abell, Lynn Dale, Nancy Dickson, Mike Forrester, Henry Giles, Ron Jackson, Kelley Jones, Dr. David Just, Daryl Smith, and Sherry Vaughn

RECORDER: Katie Gillespie

AGENDA ITEMS

New Employee Update – Dr. Terhune

Mr. Jackson announced that Geraldine Brantley has assumed the duties of the Student Disabilities Counselor and that Phyllis Rogers is the Interim Director of Counseling Services. Second interviews have been conducted for the Recruiter position, and human resources is currently working to complete reference checks.

Mrs. Vaughn stated that the three new hires in Academic Affairs include Linda Klinzing, Director of The Learning Center (Tutorial Learning Center - TLC and Open Computer Lab - OCL) and Testing Center, Paul Turner in Industrial Maintenance Technology, and John Mathis in Heating, Ventilation, Air Conditioning and Refrigeration (HVAC-R).

BMW Pro-Am – Dr. Terhune

Dr. Terhune asked about plans for the BMW Pro-Am. The necessity to have President's Council members work at the event and the distribution of tickets were discussed. Mike Forrester will contact County Council and Kelley Jones will call the Legislative Delegation and offer tickets to those members. President's Council Members need to have ticket requests and hours they can work to Kelley Jones by Tuesday, May 13.

Cut-off date for Purchases – Henry Giles

Mr. Giles informed the Council that a cut-off date for purchases needs to be established as we approach the end of the fiscal year. Purchases over \$10,000 need to be completed by the end of the week (May 16, 2008) and all other purchases need to be completed by the end of the month. Procurement Cards may be used until June 27, 2008.

The President's Council approved the cut-off dates for purchases.

Standard Mileage for SCC Travel – Henry Giles

Mr. Giles presented a table with standard mileage for SCC travel for trips that are made frequently. He asked the Council to verify the mileage and a correction was made. Dr. Just asked that the Union Career Center be added to the list.

The President's Council discussed that the travel reimbursement rate will increase July 1, 2008. The increase in reimbursement will decrease the amount of travel allowable to stay within the budget.

The President's Council approved the development of new travel reimbursement forms reflecting the increased rate which should include the standard mileage chart (which is attached). Both will go into effect on July 1, 2008.

Procedure V-10.3 Probation/Suspension/Exclusion/Re-Admission - Ron Jackson

Mr. Jackson brought Procedure V-10.3 before the Council and addressed concerns previously expressed by the group.

The Council approved Procedure V-10.3 Probation/Suspension/Exclusion/Re-Admission.

Procedure V-40.1 Admissions Requirements - Ron Jackson

Mr. Jackson addressed the age requirements for Procedure V-40.1 and agreed to include the following statement: "Be 18 years of age or older or have earned a high school diploma or GED..." The Council briefly discussed concerns about the minimum age for children to be on campus without parental supervision and agreed to look at that procedure at a future Council meeting.

The Council approved Procedure V-40.1 Admissions Requirements.

Procedure V-40.5 Graduation - Ron Jackson

Mr. Jackson presented information gathered from Community Colleges around the nation and other schools in the South Carolina Technical College system that indicates that some schools base graduation requirements on a 2.0 cumulative GPA while others use a 2.0 program GPA. The Council discussed this standard, including a process of grade forgiveness. The Council agreed that this is a subject that will require more attention and Dr. Terhune asked Mrs. Vaughn to appoint faculty to work with Dr. Abell, Dr. Just, and Mr. Jackson to research what would be involved in changing to require a 2.0 cumulative GPA and to report back to the Council.

The Council approved Procedure V-40.5 Graduation as it was presented while potential changes are explored.

Other

Mr. Jackson met with Principal Fitzpatrick of Carver Junior High School to discuss a mentor program with SCC students.

Mr. Jackson stated that summer registration was strong.

Ms. Dale provided an update on the LINK program and said that Tyger River renovations were going well.

Dr. Just reminded the Council of upcoming events including: 2008 Union Business Showcase on May 14, Mechatronic Workshop on May 20, and the Mechatronic Launch at the BMW Zentrum on May 21, 2008.

Dr. Terhune reminded the Council that the SACS site visit schedule for May 20-22, 2008 will take precedent over other commitments.

Dr. Abell gave a brief overview of the SACS schedule including a meeting with Dr. Terhune at 1:00 p.m. followed by a meeting with management on May 20, interviews on May 21 from 1-3:30 p.m. and an exit conference on May 22.

Ms. Dickson announced that the following grants have upcoming deadlines: Caregiver Training - May 15, Community Forestry - May 21, Emergency Management - May 27, Perkins Local Plan - May 30, and Draft for Stream Restoration (internal deadline, not funder's deadline) - May 30.

Mr. Forrester mentioned that the wife of James Moss, of Cherokee County, passed away on Friday and Dr. Terhune noted that SCC should send flowers.

Dr. Abell distributed reading material.

Dr. Abell asked about solicitations for business that she had received by e-mail or campus mail and the Council agreed that Human Resources makes that information available to benefit employees.

Ms. Jones announced that the Toast of the Town at the Chapman Cultural Center will be held Tuesday, May 27, at 7:00 p.m. and asked if anyone wanted to go so she could secure tickets. Mr. Giles and Ms. Dickson will attend.

The Council adjourned at 9:55 a.m. The next President's Council meeting will be held on May 19, 2008 at 9:00 a.m. in the Benjamin Snoddy Board Room.

Respectfully submitted,

Katie Gillespie