

PRESIDENT'S COUNCIL MINUTES

DATE: April 21, 2008 TIME: 9:00 A.M.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Terhune, Dr. Pat Abell, Lynn Dale, Nancy Dickson, Mike Forrester, Henry Giles, Ron Jackson, Kelley Jones, Dr. David Just, Daryl Smith, and Sherry Vaughn

GUEST: Regina Eaker

RECORDER: Katie Gillespie

AGENDA ITEMS

Review Commission Agenda – Dr. Terhune

Dr. Terhune presented the Commission Agenda for April 21, 2008. The agenda items were discussed.

New Employee Update – Dr. Terhune

There are no new employees to introduce since the last President's Council meeting. Mrs. Eaker reported that while there are over 20 vacancies at present a number of interviews are scheduled for the upcoming week. Mrs. Eaker announced that in addition to these vacancies Sharon Hammonds will be resigning as of May 2, 2008. Please see attached for a list of vacancies.

Universal Review Date – Henry Giles and Regina Eaker

The Council reviewed the material on the universal review date for the EPMS system and discussed benefits and drawbacks of changing to a universal date. Mr. Giles and Mrs. Eaker reminded the Council that this issue is being addressed in conjunction with the move to an automated EPMS system, which was previously approved by the Council. The Council also discussed a potential review date, if the universal date is approved.

The Council approved the move to a universal review date of October 1st for the EPMS system in a vote of nine for and two against the proposal.

Mrs. Eaker will explore the transfer to a universal date.

Human Affairs Recognition – Henry Giles

Mr. Giles announced that the Human Affairs Commission recently held annual awards at which Spartanburg Community College was one of the top ten agencies, out of 80, in adhering to goals. Dr. Terhune congratulated Mrs. Eaker and the entire staff for their work to achieve this distinction. He asked Mrs. Eaker to attend the Commission meeting to present the award.

PRO V-40.3 Exemption Credit Guidelines - Ron Jackson

Mr. Jackson brought the revised Procedure V-40.3 to the Council for review and acknowledged feedback.

Procedure V-10.3 Probation/Suspension/Exclusion/Re-Admission - Ron Jackson

Mr. Jackson stated that the current Procedure V-10.3 did not clearly outline the intervention process as required by the State Technical College System policy. The Council discussed the procedure and agreed to hold further conversation until the state requirements can be reviewed.

Procedure V-40.1 Admissions Requirements - Ron Jackson

Mr. Jackson highlighted the changes to Procedure V-40.1. The changes include replacing A.C.E. with Best Start Program, replacing the term “foreign students” with “international students,” and indicating that courses taken for Technical Advanced Placement (TAP) credit at Spartanburg Community College will not transfer to other schools in the South Carolina Technical College System.

The Council discussed the minimum age requirement of 18 years of age. Mr. Giles said that the source of the 18 years of age minimum to enroll needs to be identified before proceeding.

Procedure V-40.5 Graduation - Ron Jackson

Mr. Jackson presented Procedure V-40.5. The Council reviewed the procedure and discussed the graduation requirements for program and cumulative grade point averages. The Council decided to explore SACS requirements and the policies at colleges in South Carolina and in other states and return to this discussion at a future meeting.

New Procedure – Repeated Grade - Ron Jackson

Mr. Jackson introduced a new procedure to address the number of times a student can repeat a course. The Council discussed the procedure. Mr. Jackson clarified that the procedure is intended to provide counseling for students who repeat a course in order to identify obstacles and resolve problems. According to the proposed procedure students would need to seek counseling in order to repeat a course for the third time. Dr. Terhune said there are circumstances in which students may require more than two attempts at a class and provided the students seek approval of the Vice President of Academic Affairs, he does not feel these opportunities should be limited.

The Council agreed to approve the procedure for implementing counseling and approval of the Vice President of Academic Affairs in order to repeat a course for the third time provided there is no limit to the number of times a course can be repeated.

Other

Mr. Smith announced that the Business After Hours held on the Cherokee County Campus was a success; around 60 people attended.

Mr. Giles revisited the clarification for vehicle reimbursement guide he proposed at the March 17, 2008 President's Council meeting. Items addressed include the correct procedure for reporting travel from home, explaining the state policy that a second car will not be authorized for travel to a destination unless the first car has at least two people traveling in it, and establishing a standard mileage for travel to the Cherokee County Campus, the Tyger River Campus, the Union Workforce Investment Board office, the State Technical College System office, and CHE. The Council decided to wait until the standard mileage is established to send the information out to faculty and staff.

Dr. Abell provided an update on the upcoming SACS visit scheduled for May 20-22, 2008. She asked if Dr. Terhune had received the names of the review team; he had not.

Dr. Abell informed the Council that e-mails sent to the "Subscribers" group in Outlook Contacts reaches anyone who uses SCC email, whether or not they are employed by the College. Dr. Abell suggested that the Council consider different groupings in Outlook Contacts in order to prevent e-mails that are College specific from being sent to outside organizations.

Dr. Just stated that the application for the State Apprenticeship Grant is nearly complete and that the State Technical College System will offer a second round of grants up to \$15,000. Dr. Just also said that while the state Workforce Investment Board offers companies that hire a starting apprentice 50% of that person's wages for three months, the local office has raised the level to 50% for three years, plus the statewide \$1,000.00 tax credit.

Dr. Terhune announced that Dr. Joe Santaniello has asked for SCC to appoint a representative to the SCTEA Executive Board. Dr. Terhune said he would welcome suggestions from the Council.

The Council adjourned at 10:30 a.m. The next President's Council meeting will be held on May 5, 2008 at 9:00 a.m. in the Benjamin Snoddy Board Room.

Respectfully submitted,

Katie Gillespie