

PRESIDENT'S COUNCIL MINUTES

DATE: April 7, 2008 TIME: 9:00 A.M.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Terhune, Dr. Pat Abell, Lynn Dale, Nancy Dickson, Mike Forrester, Ron Jackson, Kelley Jones, Dr. David Just, Daryl Smith, and Sherry Vaughn

ABSENT: Henry Giles

GUEST: Regina Eaker for Henry Giles

RECORDER: Katie Gillespie

AGENDA ITEMS

PRO VI-400.1 - Faculty and Staff Development – Regina Eaker

Ms. Eaker presented the revised procedure PRO VI-400.1. The revisions include changes for tuition reimbursement previously approved by the President's Council.

The Council approved the revision of PRO VI-400.1.

PRO VI-510.1- Freedom of Information – Regina Eaker

Ms. Eaker presented procedure PRO VI-510.1 to accompany the SC Technical College System's Policy on the Freedom of Information.

The Council approved PRO VI-510.1.

PRO VI-520.1 – Non-Fraternization Policy – Regina Eaker

Ms. Eaker presented procedure PRO VI-520.1 to accompany the SC Technical College System's Policy on Non-Fraternization. She explained that the procedure outlines that employees should not pursue relationships with individuals over whom they have influence (students or other employees).

The Council approved PRO VI-520.1.

EPMS/FPMS review dates, change to a universal date? – Regina Eaker

Ms. Eaker suggested SCC move to a universal review date for classified employees when the College adopts the electronic EPMS/ FPMS system. She presented benefits including: the ability to pick a convenient date that would coordinate with the planning schedule, to implement a performance pay plan, to give supervisors a chance to plan for the upcoming review period, and

to provide training across campus at one time. She also included comments from colleges in the SC Technical College System that use a universal date. The Council reviewed the materials and, at Dr. Terhune's suggestion, agreed that the people who provide a majority of the reviews need to be consulted before making a decision on this matter.

New Employee Update – Dr. Terhune

Mr. Jackson said that he is currently looking for a Recruiter and an Admissions Specialist.

Ms. Eaker said that Emily Lister started as an Administrative Specialist in Human Resources.

Ms. Vaughn stated the Linda Klinzing has been hired as the Director for The Learning Center (TLC and OCL) and Testing Center) start date April 7, 2008). She also shared that the three full-time Learning Specialists in The Learning Center have been hired as nine-month faculty for Transitional Studies 0 effective fall semester 2008. The Learning Center will operate with part-time staff. Academic Affairs is presently advertising seven full-time faculty positions for fall (pending available budget). The full-time positions being advertised are: Speech, Spanish, Math, Biology, Sociology/ Political Science, Accounting, and Therapeutic Massage. Several replacement positions are also being advertised.

Dr. Terhune suggested that it would be wise to send out a monthly e-mail listing the current job openings. Regina Eaker volunteered to do this.

Foundation Update – Nancy Dickson

Ms. Dickson announced to the Council that Aaron Tippin will perform at the 2008 Red, White, and Boom! She asked the President's Council members to consider making a display for their areas and reminded them that the College is the beneficiary of this event. Ms. Dickson also asked the President's Council members to submit their layouts early so that the Foundation can get an evacuation plan preapproved.

Ms. Dickson said that she would like to hold an event to recognize scholarship recipients and donors but has had a difficult time with turn out. Mr. Jackson suggested an evening program, rather than a luncheon, to better fit the schedules of students and their families. Ms. Vaughn suggested working in conjunction with the Awards Ceremony. Ms. Dale said that the Awards Ceremony is a great program, but poorly attended and perhaps pairing the two would draw a larger audience. Mr. Jackson stated that he hopes that with Leslie Blackwell in her new position as Student Events/Campus Life Coordinator, SCC will have more participants in student activities.

Recommendation from Faculty Board – Additional Optional Days and Use of Banked Days – Sherry Vaughn

Mrs. Vaughn brought a recommendation from the Faculty Board before the President's Council asking for an additional week of optional leave at the end of the summer/ beginning of the new academic year and the ability to use banked days for non-catastrophic events. The Council discussed the current guidelines and motivations. Department heads would have more responsibility for scheduling time off under the proposed system.

The President's Council unanimously approved the recommendation of the Faculty Board for extended optional days at the end of the summer / beginning of the new academic year in addition to more flexibility in using banked days.

PRO V-40.3 Exemption Credit Guidelines - Ron Jackson

Mr. Jackson stated that the Council for Higher Education requires that SCC have a statement in the College Catalog that outlines exemption credit for International Baccalaureate students and so the submitted procedure was developed to comply with the regulation. PRO V-40.3 was reviewed and discussed by the Council. The Council agreed that the procedure should be clarified with a statement that not all credits may be transferable to other schools.

The Council approved PRO V-40.3 with the discussed addition.

Salute to Manufacturing – Kelley Jones

Ms. Jones announced that this year's Salute to Manufacturing luncheon, scheduled for May 5, 2008 at noon, would be held in Columbia, rather than in Greenville. She asked the President's Council to check their calendars and let her know if they wanted to attend.

Ms. Jones also stated that in conjunction with the luncheon, the Silver Crescent Foundation holds a K-12 student artwork competition to select the design for the event's placemats, tote bags, and t-shirts. SCC students have often placed well in the competition and this year three of the nine finalists are Tyger River students. Ms. Jones suggested displaying this artwork on campus to recognize the students' achievements, as well as sending each finalist from SCC a congratulatory letter.

The President's council agreed to honor the finalists.

Other

Dr. Terhune asked about SCC's involvement in the BMW Celebrity Pro-Am. Ms. Jones informed the Council that SCC will be sponsoring half a hospitality tent at the event which entitled SCC to 20 tickets a day for May 12-18. She indicated that activities outside the golfing events would be an extra charge for those who wanted to participate. Dr. Terhune stressed that it

is vital that SCC support BMW in this event, not only in the interest of keeping the tournament in Spartanburg for economic reasons, but also to sustain our relationship with the company. Ms. Dickson asked about the possibility of being one of the non-profits that has the privilege of selling tickets, the other Council members expressed that they were not aware of this opportunity until recently and that the SCC Foundation should look into it.

Mr. Smith announced that the Cherokee County Chamber of Commerce's Business After Hours will be held on the Cherokee County Campus on April 17, 2008 from 5:30 to 7:00 p.m.

Ms. Dale announced that SCC has a table at the Middle Tyger Area Chamber of Commerce's annual dinner, which will be held April 8, 2008 at River Falls. She has six seats available; Nancy Dickson agreed to attend.

Dr. Just announced that one class in Union will move into the Career Center on April 15th or 21st. Dr. Terhune asked for an update on the partnership with Union and Mr. Forrester said the group is still looking for \$1.7 million to complete the project. Dr. Just said more information should be available after the meeting with Union County representatives on April 14, 2008.

Dr. Just said that AdvanceSC is holding a launch at the BMW Zentrum for mechatronic programs. It will be held May 21, 2008 from 9:30 to 11:30 a.m. and SCC has been asked to supply a list of invitees.

Ms. Eaker announced that Administrative Professional's Day is April 23rd and reminded President's Council members that \$20.00 will be taken from the supervisors' budget for each Administrative staff member who attends. This year's speaker will be Leslie VanHoy who will speak on "Getting Things Done When You're Not In Charge." Ms. Eaker asked President's Council members to consider donating a door prize for the event.

Ms. Jones asked if the Upstate Regional Education Center Coordinator and the EEDA coordinator for SCC had been hired. Regina responded that both positions have been filled. Dr. Terhune said that when the Upstate Regional Education Center Coordinator starts work a Faculty / Staff meeting will be held to discuss EEDA and what it means to SCC.

The Council discussed budgetary concerns in the State Legislature without new information to report.

The Council adjourned at 10:05 a.m. The next President's Council meeting will be held on April 21, 2008 at 9:00 a.m. in the Benjamin Snoddy Board Room.

Respectfully submitted,

Katie Gillespie