

PRESIDENT'S COUNCIL MINUTES

DATE: February 11, 2008 TIME: 9:00 A.M.

LOCATION: Dr. Benjamin Snoddy Board Room

PRESENT: Dr. Terhune, Dr. Pat Abell, Lynn Dale, Nancy Dickson, Mike Forrester
Henry Giles, Kelley Jones, Dr. David Just, Daryl Smith and Sherry
Vaughn

ABSENT: Ron Jackson

GUESTS: Amanda Cochrum

RECORDER: Katie Gillespie

AGENDA ITEMS

Foundation Book~n~Bail – Amanda Cochrum

Ms. Cochrum presented materials for the SCC Foundation's Book~n~Bail fundraising event. The event will take place on Friday, February 29, 2008 from 1:30 to 7:00 p.m. Ms. Dickson impressed upon the Council that Ms. Cochrum was able to get the program underwritten so all of the proceeds can be used to help students buy books. Ms. Cochrum stated that Fatz Café will provide the food and Cintas is covering the majority of the t-shirt expense. Ms. Cochrum encouraged the Council members to purchase get out of jail free cards, to volunteer to judge, or, if their schedules will not allow full participation, to drop by during the event.

Review Commission Agenda – Dr. Terhune

Dr. Terhune presented the Commission Agenda for February 18, 2008; there will not be a President's Council Meeting that morning. The agenda items were discussed.

New Employee Update – Dr. Terhune

Dr. Terhune reminded the Council that new employees should be introduced at the Faculty / Staff Meeting scheduled for 3:00 p.m. February 11, 2008.

Mr. Giles announced that Henry Villanueva has been hired to provide maintenance work at the Central Campus.

Ms. Dale reminded the Council that the part-time evening coordinator for the Tyger River Campus, Jerry Lacock, started last week.

Plant Fund

Dr. Terhune and Mr. Giles presented a draft of a request to transfer excess funds from the Operational Fund Balance to the Plant Fund to cover specific projects for the year. The three proposed projects are purchasing the Active Admissions Computer Software, acquiring a new 700 ton chiller, and renovating the former library in the Tracy Gaines Building for a Corporate and Community Education Center.

The Council discussed the projects and other funding needs, specifically moving the Culinary Arts program to the Central Campus, in detail. The Council agreed to pursue funding for the Active Admissions Computer Software. The Council also agreed that the purchase of a new chiller is imperative and that the renovation in the Tracy Gaines building would have a tremendous affect on the College, both by providing a central location for Corporate and Community Education and by freeing spaces in the Ledbetter and East buildings. The Council asked for more information on the renovations necessary for the Culinary Arts program before coming to a final decision on information to present to the Commission on February 18, 2008.

2009-2010 Academic Calendar Update – Sherry Vaughn

Mrs. Vaughn presented the updated Academic Calendar for 2009-2010 and noted that Dr. Sidlowski had added optional faculty days in December, moved the observance of the July 4th holiday to July 2nd and confirmed that Memorial Day would be observed on May 31, 2010.

The Council discussed the changes. Mr. Giles asked if SCC is allowed, by state law, to observe a Sunday holiday on a Friday. Ms. Vaughn said she believed that was addressed by the Calendar Committee but agreed to check.

Ms. Vaughn reminded the Council that the Calendar Committee is made up of employees from many departments on campus.

The Council approved the calendar provided Ms. Vaughn verifies that SCC can observe a holiday that falls on a Sunday on a Friday.

Foundation Update – Nancy Dickson

Ms. Dickson announced that the Foundation Board meeting would take place on Monday, February 11, 2008 and invited all the President's Council members to attend.

Other

Ms. Dale stated Flex Start classes will begin February 11, 2008 at the Tyger River Campus.

Dr. Just shared that a Career Source meeting will be held on March 4th or 10th for employees at Schwan's Bakery who will be affected by the closing. Dr. Just will attend to see how SCC can assist the employees.

Mr. Forrester asked Council members to mark their calendars for the Cherokee Development Board's Annual Meeting on March 3, 2008.

Mr. Giles presented a draft of "Travel Procedure Interpretation" that clarifies what constitutes reasonable travel expenses. Mr. Giles expressed a need to clarify current state procedures and asked the Council for input on the presented draft.

Dr. Abell shared with the Council that the North Spartanburg Rotary Club is looking for a new place to meet and said that she was asked to inquire if space would be available on the Central Campus. The Council discussed the needs of the group and agreed that the regularity of the schedule may not make it practical. Dr. Terhune agreed to consider the matter.

Mr. Smith passed out a handout titled "Expected New Nuclear Power Plant Applications – Updated October 01, 2007."

Ms. Jones announced that the Spartanburg Chamber of Commerce's Annual Meeting and Dinner will be held tonight and asked the Council to encourage employees to attend. There are a total of six seats available at the two tables reserved by SCC and the SCC Foundation.

Dr. Terhune reminded the Council of the Faculty / Staff meeting at 3:00 p.m. and stated that while essential offices need to be covered all other employees are expected to attend. Items on the agenda include the introduction of new employees, announcements about the SCC Foundation Book~n~Bail, and presentations by Ms. Jones and Mr. Forrester.

The Council adjourned at 10:20 a.m. The next President's Council meeting will be held on Monday, March 3, 2008 at 9:00 a.m. in the Benjamin Snoddy Board Room.

Respectfully submitted,

Katie Gillespie