

ACADEMIC AFFAIRS STAFF MEETING MINUTES

Meeting Date: 2/15/10

Location: SSB 315

Time: 3:00 p.m.

Present:

Lynn Dale
Rita Melton
Joe Sidlowski
Daryl Smith
Sherry Vaughn
Barbara Wilson
Sandy Winkler

Members Absent:

Mark Roseveare

Guests:

| <p>Key:: <i>C – Completed</i> <i>IP – In Process</i> <i>I - Information</i></p> | <p>The meeting minutes are not intended to detail every single word spoken or every opinion/idea verbalized. They present a brief overview of what was discussed during the meeting along with any action items/recommendations and/or decisions made. If you have any questions re: any of the agenda items, please contact our Office.</p> | | | |
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| Item Discussed | Discussion | Action/Recommendations | Status | Follow-Up |
| <p>1. Old Business</p> | <p>Review of revisions for: <u>Procedure IV-10.19</u> <u>Procedure IV-100.1</u> <u>Policy Statement IV-100</u></p> | <p>To be discussed at next meeting</p> | <p>IP</p> | <p>Joe</p> |
| <p>2. New Business</p> | <p><u>Equipment Funds Update</u> (Handout)</p> | <p>Sherry Vaughn asked that the deans/executive directors share this</p> | | |

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| | <p><u>EC Meetings/Updates/Miscellaneous</u></p> <ul style="list-style-type: none"> ➤ Dr. Berta Hopkins is negotiating a revised agreement with Sherman College of Chiropractic for needed science courses in flexible formats. Dr. Gail Jones will serve as the advisor for these students. Details are in process. ➤ AED purchases are being discussed and will be presented to EC at a future meeting. ➤ Dual Credit fee structures are still under discussion. ➤ Web-based student evaluations are being discussed/researched for possible implementation. ➤ EPMS objectives will be reviewed for discussion. ➤ Dual Credit Grading – Dual credit grades should be recorded by designated dates and times. | <p>information with faculty and staff in their areas. It is critical that expenditures be freely shared so that all know how the AA equipment funds are being spent.</p> <p>Reminder about upcoming spring deadline; more follow up needed</p> | <p>IP</p> <p>IP</p> <p>IP</p> <p>IP</p> <p>IP</p> | <p>Joe and Berta</p> <p>Henry and Sherry</p> <p>EC</p> <p>Sandy (and committee)</p> <p>Barbara, Rita and Joe</p> |
| <p>3. Sharing</p> | <p><u>Daryl Smith</u></p> <ul style="list-style-type: none"> ➤ 160 Union County School students will visit Cherokee County Campus during spring break. <p><u>Joe Sidlowski</u></p> <ul style="list-style-type: none"> ➤ SCC Technology Club won first place in the SCTEA Community Involvement Project for 2010 for hosting free PC clinics | <p>CONGRATULATIONS on a JOB WELL DONE – to faculty and students!!!</p> | | |

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| | <p><u>Barbara Wilson</u></p> <ul style="list-style-type: none"> ➤ Revised SCC Cluster Templates for Students & Parents were distributed (handout) ➤ Revised SCC Advisement & Career Planning Guide was distributed (handout) <p><u>Lynn Dale</u></p> <ul style="list-style-type: none"> ➤ Tyger River Campus will expand dual credit offerings to Byrnes High School juniors as well as seniors in 2010-2011. <p>Each student will enroll in six credit hours.</p> <ul style="list-style-type: none"> ▪ Juniors will be scheduled in specific courses—SOC 101, SPC 205, HIS 102 and CPT 101. ▪ Seniors will choose from a number of transfer level courses—CPT 101, PSY 201, MAT 120, PSC 201, HIS 102, SOC 101, ENG 101, SPC 205, ECO 210, MAT 110, and ENG 102. | | | |
| <p>Adjournment</p> | <p>There being no further business or discussion, the meeting was adjourned: 4:05 p.m.</p> <p style="text-align: center;">Submitted by:</p> <p style="text-align: center;">Shirley Cohen CPS</p> <hr style="width: 35%; margin: auto;"/> <p style="text-align: center;">Meeting Chair:</p> <p style="text-align: center;"><i>Sherry Vaughn, VP of Academic Affairs</i></p> | | | |