

<p>2. New Business</p>	<p><u>Class Schedules</u> Academic deans are to let Mrs. Vaughn know ASAP of any [spring 2008] classes scheduled outside our typical semester options (Flex-Start and full semester). Problems have surfaced/are surfacing that will need to be discussed further before we can fully implement these creative possibilities. Faculty have done an excellent job of looking at all kinds of options and are to be commended for a job well done!</p> <p><u>Purchasing Reminder</u> Mrs. Vaughn reminded the group that any purchase of \$10,000 or more must be made before we leave for the holiday break. All signed requisitions need to be received in the Purchasing Office no later than Thursday, November 29. If you have any questions, please feel free to contact Stephen Steese in the Purchasing Office.</p> <p><u>Christmas Luncheon</u> Since several of the AA staff group will be away at a conference on Monday, December 10, the Staff Christmas Luncheon has been re-scheduled.</p> <p><u>PC Agenda Items</u> PC items were discussed and the Deans were encouraged to share the information with their respective areas.</p>		<p> </p> <p> </p> <p> </p> <p> </p>	
<p>Adjournment</p>	<p>There being no further business or discussion the meeting was adjourned:</p> <p>Submitted by: <i>Edna Howard</i></p>			